Appointment Request Form

By completing this form, you acknowledge and agree to the following statements: To protect your legal rights, you should hire a lawyer to represent you. If you instead choose to represent yourself, please note it often takes more than one FLIC appointment to make sure your paperwork is in order. Wait times are 4-6 weeks wait, with limited exception. Follow your packet instructions and complete your forms (without signing them) before your appointment to avoid more delay. Also, while we make attempts to respect your privacy, **do NOT provide any information to FLIC (or on this form) you want or need to be kept confidential**.

Return this form: **1)** in person (Hall County Courthouse, third floor); **2)** by fax at (770) 536-7924; or **3)** by email at nejcflic@hallcounty.org. Please use only **one** method to request an appointment and **do not** email specific questions about your case. Allow several business days for a response.

Today's date: _____ Type of case: ❑ Divorce OR ❑ Legitimation

Your full name: _____

Are you the: ❑ Petitioner (person filing)? or ❑ Respondent (person responding or answering)?

County information: [FLIC appointments are for Hall/Dawson County residents or people filing in Hall/Dawson County.]

Your county of residence: _____

Opposing party's county/state of residence (if unknown, put "unknown"): _____

SAFE phone number with voice mail set up for detailed messages: _____

SAFE email address for detailed appointment reminders: _____

Other information:

Has the case been started or filed in the clerk's office yet? ❑ yes ❑ no

Were you served and when? _____

Are you represented by an attorney? ❑ yes ❑ no [FLIC cannot assist people who have representation.]

Title of the packet you are using: ❑ legitimation ❑ divorce with children ❑ divorce without children ❑ simple divorce ❑ bilingual divorce with children

Did you get your packet from the clerk's office or from FLIC's official website? ❑ yes ❑ no

Appointment type: (read carefully to see what type of appointment is best for you)

_____ FLIC Review Staff (non-legal): I need to have the steps explained for filing my case or to make sure I have the necessary paperwork ready to sign or file.

[These appointments are not confidential and are not with a lawyer, and will be scheduled between the hours of 9:00 a.m. and 2:00 p.m.. Please check two preferred days <u>and</u> a time frame for your appointment or check "first available".]

❑ Mon. ❑ Tues. ❑ Wed. ❑ Thurs. ❑ 1st Available ❑ 9 a.m. to 11:30 a.m. ❑ 11:30 am to 2:00 p.m.

OR

_____ FLIC Attorney: I have legal questions or need assistance with the more complicated forms. I understand the attorney cannot represent me and can only give me limited legal help.

[These appointments are subject to conflict check and financial qualification.]

Examples of why you might want a legal consultation:

- You are not able to complete the online child support worksheet on your own (*required* in cases involving minor children, even when there is an agreement; see packet instructions)
- Other children were conceived or born during the marriage who are not the husband's children (this is a complicated legal situation which may delay your case if not addressed properly)
- You have questions about how to divide property or debt
- You have questions about how to prepare a parenting time/visitation schedule (*required* even when there is an agreement, with very limited exception)